



bizSAFE Level 3

Level 3 Audit Preparation Course

Overview

With effect from **26 September 2017**, management of terror threats is incorporated as part of workplace risk management together with all other hazards. Additional questions on SGSecure are now part of the bizSAFE level 3 audit, which includes identifying potential workplace terror threats and implementing necessary risk control measures, planning of emergency evacuation routes and hiding locations in the workplaces. Risk communication, a requirement under WSH (Risk Management) Regulations, must now include SGSecure tenets.

The new bizSAFE level 3 Risk Management Audit Checklist has 44 audit questions to which evidence must be supplied through document review, personnel interviews and physical inspection during the audit. There are three possible outcomes to each audit question – Yes, No, or Not Applicable. In instances where the audit question is not applicable, evidence must be supplied as to why it is so. There is also a new template for interview of various personnel within the organisation during the audit, including audit questions specifically on SGSecure. With the bar raised for a higher audit standard, participants can learn from this class what to expect in their own preparation for their impending bizSAFE level 3 application or renewal.

Objective

This course aims to empower the participants to understand what each audit question entails in order to prepare for their upcoming bizSAFE level 3 audit. Key points on what to look out for in each audit question will be highlighted. Workshops to encourage application of this new knowledge will be conducted throughout the one-day course. The RM and RA leaders of each organisation are encouraged to attend together so that they can work out amongst themselves who will develop new plans, procedures, documents, policy and templates to meet the new bizSAFE 3 requirements, and to make necessary amendments to their existing documents. For effective results, whole RM/RA teams are advised to attend this workshop together with their laptops. This workshop is conducted by practising MOM-approved WSH Auditors.

Who Should Attend?

Risk Management Leaders (RM) and Risk Assessment (RA) Leaders of the organisation, preferably Managers or Heads of Departments of the following departments: Operations, Engineering, Human Resources, Safety and Security.

Course Outline

- Introduction to the new 2017 bizSAFE 3 Audit requirements
- Ways to meet 2017 bizSAFE 3 requirements
- Workshops to prepare for 2017 audit questions
- 1.1 to 1.3: OSH Policy
- 2.1 to 2.8: Preparation -hazard identification, risk assessment & control
- 3.1 to 3.16: Risk Assessment – hazard identification, risk evaluation & control
- 4.1 to 4.8: Implementation of risk management
- 5.1 to 5.8 Review of risk management
- Other supplementary questions
- General assessment of readiness towards bizSAFE 3

Course Schedule

Please refer to our schedule at <https://bond-intl.com/bizsafe-level-3#schedule> or your preferred date (for inhouse runs): Please email to health@bond-intl.com (inhouse and/or customised training packages are also available)

Course Duration

1 day (9.30am – 5.30pm)

Course Fee

\$390 per person, before GST

Course Venue

[The Plaza, 7500A Beach Road, #12-324, Singapore 199591](#)

How to Get There

MRT:

- From **Bugis Junction MRT**. Exit using MRT **EXIT E to DUO Tower**. Walk 5 minutes towards Parkroyal Hotel on Beach Road. Enter from hotel entrance and walk to hotel rear interconnecting link to The Plaza Office Block lift lobby, take the lift up to #12-324

OR

- From **Nicoll Highway MRT**. Walk along the overhead bridge to Pan Pacific Suites to The Plaza Office Block lift lobby, take the lift up to

Bus:

10, 14, 16, 70, 196 (alight at The Concourse, Nicoll Highway)
100, 107, 961, 980 (alight at Parkroyal Hotel on Beach Road)

Parking Options:

- URA coupon parking along Beach Road or the side roads at \$0.60 per half hour; or
- The Plaza Multi-storey / Ballroom car park.
 - See parking charges [here](#)
- Do not park at the Hotel Driveway Carpark.

Withdrawal / Refund Policy

Written notice of withdrawal received:

>14 working days before commencement of the course – full refund ≤ 14 working days before commencement of the course – 50% refund
≤ 3 working days before commencement of the course, or No show during the course day – No refund