



# Bond International Consultants Pte Ltd

The Plaza, 7500A Beach Road, #12-324, Singapore 199591

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## SGSECURE Course

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### Overview

With effect from **26 September 2017**, management of terror threats is incorporated as part of bizSAFE levels 1 to 3 requirements. Under the WSH (Risk Management) Regulations, risk management must be conducted at all workplaces, which now includes identifying potential workplace terror threats and implementing necessary risk control measures, planning of emergency evacuation routes and hiding locations in the workplaces. Risk communication to employees must also incorporate SGSecure tenets.

To guide employers and occupiers to better prepare their workplaces and workforce to prevent, be ready for and be resilient against terror attacks, the Ministry of Manpower (MOM), the Ministry of Home Affairs (MHA), SkillsFuture Singapore (SSG) and the Workplace Safety and Health Council (WSHC) have worked together to incorporate SGSecure elements into the bizSAFE programme.

This is an enhanced bizSAFE level 2 course w.e.f. 26 September 2017. Past participants of bizSAFE level 2 course before 26 September 2017 are encouraged to attend this bridging module (1.5 hours) to learn how to apply risk management in the context of terror.

### Objective

To learn about:

1. Incorporating SGSecure elements into bizSAFE levels 1 to 3
2. Identifying workplace terror threats with risk control measures in Risk Management implementation plan
3. Appointing SGSecure Representatives
4. Incorporating SGSecure tenets into risk communication to all employees
5. Planning hiding locations in the workplace and formulating a lockdown procedure and planning emergency evacuation routes.

### Who Should Attend?

Heads of Department, Human Resource Directors/Managers and all Risk Management champions, Risk Management Leaders, Risk Assessment Leaders who have previously completed their bizSAFE level 2 course need to be refreshed on the new requirements of incorporating terror hazard identification, risk evaluation and risk controls into their Risk Assessment. It is recommended that the RM/RA teams attend together to brainstorm relevant risk assessment specific to their organisations during the group activity.

### Course Outline

- What is SGSecure?
- Stakeholders of SGSecure in Workplace Safety, Health and Security
- Incorporating SGSecure into WSH Policy
- Roles of Risk Management Champions, RM Leaders, RA Leaders in SGSecure
- Identifying terror threats and control measures
- Formulating a Risk Assessment on terror threats
- SGSecure deliverables in bizSAFE certification levels 1 to 3
- Appointing SGSecure Representatives
- Risk Communication to employees of key SGSecure tenets
- Emergency evacuation routes and hiding locations in the workplaces
- Formulating a lockdown procedure

### Course Schedule

Please refer to our schedule at <https://bond-intl.com/bizsafe-sgsecure-course#schedule> or your preferred date (for inhouse runs): Please email to [safety@bond-intl.com](mailto:safety@bond-intl.com) (inhouse and/or customised training packages are also available)

#### Course Duration

1.5 hours

#### Course Fee

\$100 per person, before GST

#### Course Venue

The Plaza, 7500A Beach Road, #12-324, Singapore 199591

### How to Get There

#### MRT:

1. From **Bugis Junction MRT**. Exit using MRT **EXIT E** to **DUO Tower**. Walk 5 minutes towards Parkroyal Hotel on Beach Road. Enter from hotel entrance and walk to hotel rear interconnecting link to The Plaza Office Block lift lobby, take the lift up to #12-324

#### OR

1. From **Nicoll Highway MRT**. Walk along the overhead bridge to Pan Pacific Suites to The Plaza Office Block lift lobby, take the lift up to

#### Bus:

- 10, 14, 16, 70, 196 (alight at The Concourse, Nicoll Highway)  
100, 107, 961, 980 (alight at Parkroyal Hotel on Beach Road)

#### Parking Options:

1. URA coupon parking along Beach Road or the side roads at \$0.60 per half hour; or
2. The Plaza Multi-storey / Ballroom car park.
  1. See parking charges [here](#)
3. Do not park at the Hotel Driveway Carpark.

### Withdrawal / Refund Policy

Written notice of withdrawal received:

>14 working days before commencement of the course – full refund      ≤ 14 working days before commencement of the course – 50% refund  
≤ 3 working days before commencement of the course, or No show during the course day – No refund