

## **bizSAFE Level 1 Workshop for CEO/Top Management (Synchronous e-learning)**

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### **Overview**

**This workshop covers** the legal requirements of the Workplace Safety and Health Act and its subsidiary legislations and the legal obligations, responsibilities and liabilities of top management to protect their employees' lives and well-being.

Section 48(1) of the Workplace Safety and Health Act holds top management responsible and to prove that they have exercised due diligence to prevent workplace accidents such as leadership and commitment to risk management and the reasonably practicable measures that an organisation must undertake to ensure the safety, health and security of its employees, visitors and contractors.

This course also touches on the new Code of Practice on Chief Executives and Board of Directors' WSH Duties launched on 19 September 2022, that aids company directors in their efforts to discharge their duties and uphold WSH standards at their workplaces.

In line with the third revision of the Code of Practice on WSH Risk Management 2021, workplaces' preparedness for terrorism threats, disease outbreaks and mental well-being and other considerations will be introduced.

SGSecure includes identifying potential workplace terror threats and implementing necessary risk control measures, planning of emergency evacuation routes and hiding locations in the workplaces. Risk communication, a requirement under WSH (Risk Management) Regulations, must include SGSecure tenets.

**Upon successful completion of** this 3-hour workshop, the CEO/Top Management will be awarded a certificate of attendance which the organisation can apply for bizSAFE Level 1 recognition for the organisation by the Workplace Safety and Health Council (WSHC) and the Singapore Ministry of Manpower (MOM).

**Please note:** If the top management changes or leaves your company, the newly appointed top management must attend the course or workshop as soon as possible to maintain your company's bizSAFE status.

### **Objective**

This course aims to empower CEO/Top Management to have knowledge on Workplace Safety and Health Issues such as:

1. Understanding
  - Workplace Safety & Health Act (WSHA)
  - Subsidiary Legislations
  - Risk Management Regulations
  - Code of Practice on Chief Executives and Board of Directors WSH Duties
  - Code of Practice on WSH Risk Management
2. bizSAFE Programme
3. Enable top management to understand the role they play towards cultivating good safety and security culture in the workplace
4. SGSecure key tenets, risk management, communication and emergency preparedness
5. Facilitating participants to prepare their own Workplace Safety & Health (WSH) policy

### **Who Should Attend?**

Top Management (**Company owner, Director, CEO, MD or GM**), preferably the director(s) whose name(s) are reflected in the business profile with the Accounting and Corporate Regulatory Authority (ACRA).



## Course Outline *(Subject to change / contextualisation)*

### Overview

- Workplace Safety & Health Act (WSHA)
- Subsidiary Legislations
- Risk Management Regulations
- Code of Practice on Chief Executives and Board of Directors WSH Duties
- Code of Practice on WSH Risk Management

### Introduction

- Risk Management Regulations
- bizSAFE concept
- Corporate Social Responsibilities (CSR) of companies

### How to Create A Conducive Safety Culture in Your Company

- Individual Assignment/Group Discussion
- Prepare a suitable WSH Policy (guided)

### SGSecure

- SGSecure key tenets
- Incorporation SGSecure into bizSAFE framework
- Key initiatives to strengthen response to terror attacks
- Incorporating SGSecure in WSH Policy
- Appointing a SGSecure Representative

Official endorsement of your company's WSH Policy

## Course Duration

**3 hours** (Synchronous E-learning)

**Time:** 9am – 12pm

## Course Schedule

Click [HERE](#) to visit our website to view our course schedule

For your preferred date (for inhouse runs): Please email to [safety@bond-intl.com](mailto:safety@bond-intl.com) (inhouse and/or customised training packages are also available)

## Course Venue

**Virtual/Synchronous E-learning** *(Current popular mode of training)*

**In-Person Training @ [The Plaza, 7500A Beach Road, #12-324, Singapore 199591](#)** *(Subject to demand/Safe Management Measures)*