



## **bizSAFE SGSecure Course**

### **Classroom Facilitated Training**

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#### **Overview**

**Management of terror threats** is incorporated as part of bizSAFE levels 1 to 3 requirements. Under the WSH (Risk Management) Regulations, risk management must be conducted at all workplaces, which now includes identifying potential workplace terror threats and implementing necessary risk control measures, planning of emergency evacuation routes and hiding locations in the workplaces. Risk communication to employees must also incorporate SGSecure tenets.

**To guide employers** and occupiers to better prepare their workplaces and workforce to prevent, be ready for and be resilient against terror attacks, the Ministry of Manpower (MOM), the Ministry of Home Affairs (MHA), SkillsFuture Singapore (SSG) and the Workplace Safety and Health Council (WSHC) have worked together to incorporate SGSecure elements into the bizSAFE programme.

**This is an enhanced bizSAFE level 2 course** w.e.f. 26 September 2017. Past participants of bizSAFE level 2 course before 26 September 2017 are encouraged to attend this bridging module (1.5 hours) to learn how to apply risk management in the context of terror.

#### **Objective**

To learn about:

1. Incorporating SGSecure elements into bizSAFE levels 1 to 3
2. Identifying workplace terror threats with risk control measures in Risk Management implementation plan
3. Appointing SGSecure Representatives
4. Incorporating SGSecure tenets into risk communication to all employees
5. Planning hiding locations in the workplace and formulating a lockdown procedure and planning emergency evacuation routes.

#### **Who Should Attend?**

Heads of Department, Human Resource Directors/Managers and all Risk Management champions, Risk Management Leaders, Risk Assessment Leaders who have previously completed their bizSAFE level 2 course need to be refreshed on the new requirements of incorporating terror hazard identification, risk evaluation and risk controls into their Risk Assessment. It is recommended that the RM/RA teams attend together to brainstorm relevant risk assessment specific to their organisations during the group activity.

#### **Course Outline**

- What is SGSecure?
- Stakeholders of SGSecure in Workplace Safety, Health and Security
- Incorporating SGSecure into WSH Policy
- Roles of Risk Management Champions, RM Leaders, RA Leaders in SGSecure
- Identifying terror threats and control measures
- Formulating a Risk Assessment on terror threats
- SGSecure deliverables in bizSAFE certification levels 1 to 3
- Appointing SGSecure Representatives
- Risk Communication to employees of key SGSecure tenets
- Emergency evacuation routes and hiding locations in the workplaces
- Formulating a lockdown procedure

#### **Course Duration**

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All SSG approved funding is subject to SSG's terms and conditions. All funding listed are subject to change without prior notice. For actual funding amounts, please refer to the SSG - approved training grant application. For clarification, please contact Skills Connect helpdesk at 67855785.

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**Bond International Consultants Pte Ltd (UEN: 200103238E)**  
The Plaza, 7500A Beach Road, #12-324, Singapore 199591  
Tel: (65)64402166      [www.bond-intl.com](http://www.bond-intl.com)

**Duration:** 1.5 hours (Classroom Facilitated Training)

**Time:** 9am – 10.30am (July, August & 23 September classes)

### **Course Fee**

S\$95/pax (before GST)  
(9% GST w.e.f. 1st January 2024)

### **Course Schedule**

Click [HERE](#) for **Classroom Facilitated Training** course schedule

### **In-house runs**

For in-house runs at your venue,

- subject to minimum number of trainees
- customised training packages are also available upon request
- please email your preferred date(s) to [safety@bond-intl.com](mailto:safety@bond-intl.com)

## Course Venue

Classroom Facilitated Training (Training locations below)

### Shaw Foundation Alumni House @ NUS 11 Kent Ridge Drive, Singapore 119244



### How to Get There

Travel Guide: [Download](#)

#### MRT:

- From **Kent Ridge MRT**:
  - Take Exit A from the station and walk to the bus stop directly in front of the exit
  - Take internal shuttle bus service A1 from bus stop 18331 (Kent Ridge Station)
  - Alight at the eighth bus stop (AS5)
  - Walk another 100m down and you will see Shaw Foundation Alumni House on your left.
- From **Haw Par Villa MRT**:
  - Take Bus 200 and alight at **Opp Heng Mui Keng Terrace**.
  - Walk 5 minutes to *Shaw Foundation Alumni House*.

#### Bus:

- 95, 96, 151, 200 (Alight at **Opp Heng Mui Keng Terrace**)
- 10, 30, 33, 188, 189 (Alight at **Kent Ridge Terminal** and transfer to NUS Internal Shuttle)
- **Kent Ridge MRT Car Park** (Take NUS Internal Shuttle Bus A2 to *Shaw Foundation Alumni House*)

#### Parking Options:

- **Shaw Foundation Alumni House Car Park** (Limited lots available)
- **University Hall Car Park** (Short walk to venue)

#### NUS Internal Shuttle Bus:

- Click [HERE](#) for more information.

### The Plaza

7500A Beach Road, Singapore 199591



### How to Get There

#### MRT:

- From **Bugis Junction MRT**.
  - Exit using **MRT EXIT E** to **DUO Tower**.
  - Walk 5 minutes towards Parkroyal Hotel on Beach Road.
  - Enter from hotel entrance and walk to hotel rear interconnecting link to The Plaza Office Block lift lobby.
- From **Nicoll Highway MRT**.
  - Walk along the overhead bridge to Pan Pacific Suites to The Plaza Office Block lift lobby.

#### Bus:

- 10, 14, 16, 70, 196 (alight at **The Concourse, Nicoll Highway**)
- 100, 107, 961, 980 (alight at **Parkroyal Hotel on Beach Road**)

#### Parking Options:

- URA parking along Beach Road or the side roads; or
- The Plaza Multi-storey / Ballroom car park.
  - See parking charges [here](#)
- Do not park at the Hotel Driveway Carpark.



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